

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

First Class Air Travel Report

DD/A Registry
86-1079

FROM:

OF/A&CD/SAB

EXTENSION

NO.

DATE 20 May 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/OF
1212 Key

2.

EXO/

3. DDA
7D24 HQS

4. DDA

5. BSA / DDA

6.

7. DDA REG.

8.

9.

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1. Signature

cc: D/OP > done
6/9/86

DD/A Registry
86-1079x

24 JUN 1986

MEMORANDUM FOR: Deputy Director for Administration

FROM: Allen R. Elkins
Director of Finance

SUBJECT: First Class Air Travel - October 1985
through March 1986

1. This memorandum transmits a Summary of First Class Air Travel and supporting detail for the first six months of Fiscal Year 1986. The data represents travel for which vouchers were certified and recorded during the period.

2. Copies of this report are being provided to the Office of the Comptroller for its use in establishing cost data to be included in Agency budget submissions, and to the SSA/DDA for use in preparing a report to GSA.

25X1



Allen R. Elkins

Attachment
As stated in Paragraph 1

25X1



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